



Spaxton C of E Primary School

High Street, Spaxton, Somerset TA5 1BS
Tel: 01278 671409
www.spaxton-school.co.uk
Head of School – Mrs R Rood BEd (Hons)



'Together we flourish and achieve'

Livestreaming as part of Remote Learning

Below are a series of statements that supports our use of Zoom for online sessions:

- Only accounts set up by the member of staff and been approved by the Head of School may be used.
- Staff and learners will use a safe and appropriate place, with no inappropriate objects or inappropriate information visible.
- Where possible, 2 members of staff should be in the live session. This will not be possible for 1:1 reading sessions.
- All live sessions will be recorded and stored on the one drive for 30 days. This will provide a safeguarding check for all children and staff. It will only be accessible by staff at Spaxton CofE Primary School and will not be shared with any third party. Only the host of the meeting should make a recording. No-one else will take screen shots or recordings of the session.
- Permission will be gained from parents via Arbor allowing their child to take part in online live sessions and for recordings to be made for safeguarding purposes.
- Expectations for behaviour are the same as those in the classroom. Inappropriate behaviour will be dealt with in line with the school behaviour policy.
- Online safety habits will be reinforced within each session and learners will be helped to understand livestreaming as part of learning and not something for primary aged children to use through social media.
- Chat will be used for learning purposes.
- Our Data Protection Officer has been informed about our use of livestreaming and a risk assessment has been completed.
- Parents and carers will be informed when a livestreaming session will be taking place via ClassDojo and they are asked to ensure their children understand the 'Pupil Live Session Protocol'.

Chair of Governors: Mrs S Traynor/Mr A Watson

*'Those who belong to our school **protect**, **trust**, have **hope**, **persevere**, show **courage** and **respect**.'*
(inspired by I Corinthians Ch 13 Vs 4-8)