

Spaxton Church of England School

High Street, Spaxton, Somerset TA5 1BS

Headteacher: Mr James Blackmore

Tel:01278 671409

Fax:01278 671853

Website:www.spaxtonschool.co.uk

Email:Office@Spaxton.somerset.sch.uk



Admissions Policy

Policy Reviewed	Next Review Due
January 2018	Changes must be consulted on. If no changes made – consultation every 7 years January 2025

Admissions Policy

Principles

Assessment:

1. Adherence to the Local Authority assessment procedure should ensure that everything possible has been done to provide a satisfactory placement within a mainstream school if this is appropriate. Assessment procedures will also identify specific needs before placements are made.
2. All placements will be subject to continual review.
3. Delay in providing Special Educational Needs assessment or assistance will be minimised. Intervention will be made as early as possible in order to meet identified needs.

Admission:

4. Admissions will generally take place at the beginning of any term with the exception of children coming from other specialist provision or in any extreme emergency.
5. Children will, at the point of entry, be subject to a Statement of Special Educational Needs. Pupils without a Statement of Special Educational Needs naming Selworthy School as the appropriate school will only be admitted in one or more of the following circumstances:
 - The pupil is already the subject of a current statement naming another school that makes similar provision and requires a change of school due to a family move or change in Social Services arrangements
 - There has been a sudden and significant change in circumstances for the pupil. This will relate to medical or social circumstances rather than a change of school
 - There has already been a prolonged absence from school and the pupil would be considered vulnerable should this continue until the statementing process has been completed. It is expected that such a placement would be supported by the EOTAS officer concerned and any Social Services case officer working with the child
 - There is a statement naming the school already in draft form which is not being contested by parents. By admitting at this stage the pupil might be enrolled early in order to start at the beginning of a term
 - The pupil has not yet started school and is admitted for a fixed period for assessment when Selworthy School is likely to be eventually named in a statement after referral by the DHA or NHS Trust

In all these cases:

- The admission will have the prior written support of the Educational Psychologist, the LA casework officer, the family of the pupil and the headteacher of the previous school, as applicable
- The governors, through the headteacher, will be consulted prior to the admission of a pupil. The headteacher will be mindful of issues of confidentiality, making information on individual children available only on a need to know basis
- The LA will make the final decision on the placement

Grouping:

6. Special Educational Needs will be met in the least restricted environment possible within the school for the pupil concerned.
7. Opportunities for integration, both within the school and with other establishments and the community, will be maximised. Such integration may be for social, academic or locational/resourcing reasons.
8. Parental preference will be acknowledged and acceded to when preferred grouping is appropriate and has no unreasonable resource implications.
9. Regard will be given to the possibility that the placement of a particular pupil in a group could seriously jeopardise the education of other children already in the group.
10. When there is no appropriate provision in existing groups, extraordinary arrangements will be clearly identified before a placement starts.
11. The continuum of provision will be coordinated and managed as a whole with all agencies and institutions working together to meet the needs of pupils. This will be accomplished through liaison with pre- and post-school providers and through the transition plan arrangements.

